

MIZORAM BOARD OF SCHOOL EDUCATION
AIZAWL — 796 012

Dated Aizawl, the 31st July, 2017

NOTIFICATION

No. MBSE/Acad (W) 1(A)/2015—2016/45 : This is for the information of all concerned that the Mizoram Board of School Education is diligently working towards improvement in the implementation of Integrated Evaluation Scheme at Secondary stage. It is the result of its work in this direction that the following instructions were laid down which shall be strictly adhered to by all the Secondary Schools within Mizoram.

1. A Committee must be constituted at all HSLC Examination Centre(s) headed by the Centre Superintendent, inclusive of all heads of feeder schools. This Committee is to collate and check the IES data of the member-schools. It must meet thrice in an academic year-the first within one month after the first terminal examination, the second within one month after the second terminal examination and the last before the Board examination. Heads of each school are to bring the internal marks of Class Tests 1 & 2, assignments and first terminal examination in the first meeting, Class tests 3 & 4, assignments and second internal examination in the second meeting and all internal marks including marks of assignments and grades of graded subjects in the last/final meeting. The internal marks brought by each head of the school, in the first and second meeting, is to be kept by the centre superintendent. The full set of internal marks along with grades are to be submitted by the centre superintendent to the Board at a time fixed by the Board. The marks are to be submitted through a software which will soon be circulated by the Board to all secondary schools.

Schools are to adhere strictly to the Integrated Evaluation Scheme and if there seems to be improper compliance to the scheme among the member-schools at each examination centre, the centre committee is given the power to question that school and give advice so that they strictly comply to the scheme in the future. In extreme cases of non-compliance, the committee is to report the case to the Board at an earliest.

2. The duration of 2 years for maintaining relevant documents viz., papers of class tests and terminal examinations, attendance register, assignment records along with the records of performance in the graded subjects, etc. is also revised to a period of 4(four) months from the date of declaration of HSLC Examination results.

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3. Attendance of students must be counted from the first day of the academic session upto the last working day of the school. Further, any kind of leave, whether granted or not, are to be marked as absent.

Sd/- F. LIANHMINGTHANGA
Secretary

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Copy to :—

4. The Commissioner & Secretary to the Govt. of Mizoram, School Education Department and Controlling Authority of the MBSE, Aizawl.
5. The Director, School Education Department, Govt. of Mizoram, Aizawl, for information.
6. The Controller of Examinations, MBSE.
7. The Regional Officer, MBSE Regional Office, Lunglei.
8. All District Education Officers, Mizoram, for information with a request to inform all Headmasters/Headmistresses of High School under their jurisdiction.
9. All others concerned.
10. Guard File Nos. 1 & 10

Sd/- DAVID LALLAWMKIMA FANAI
Director (Academic)