

MIZORAM BOARD OF SCHOOL EDUCATION
AIZAWL - 796012

No. N.12019/1/2018-MBSE(HS)/83-87
Dated Aizawl, the 7th September 2021

EXAMINATION NOTICE

It is hereby notified for the information of all concerned that the High School Leaving Certificate Examination, 2022 will be conducted by the Mizoram Board of School Education for which detailed programme shall be notified later.

All Heads of Institutions are, therefore, informed to collect applications and other related forms from **27th September, 2021** onwards from the places mentioned against each District.

(1)	Aizawl District	-	MBSE Office, Chaltlang, Aizawl
(2)	Champhai District	-	DEO Office, Champhai
(3)	Kolasib District	-	DEO Office, Kolasib
(4)	Lunglei District	-	MBSE Regional Office, Lunglei
(5)	Lawngtlai District	-	DEO Office, Lawngtlai
(6)	Mamit District	-	DEO Office, Mamit
(7)	Siaha District	-	DEO Office, Siaha
(8)	Serchhip District	-	DEO Office, Serchhip
(9)	Khawzawl District	-	DEO Office, Khawzawl
(10)	Hnahthial District	-	DEO Office, Hnahthial
(11)	Saitual District	-	DEO Office, Saitual

1. **Last dates for submission of forms and fees** by all High Schools to the MBSE Office, Aizawl and MBSE Regional Office, Lunglei are :

(a)	Without late fee	-	<u>18th November, 2021</u>
(b)	With late fee	-	<u>26th November, 2021</u>

Note: Submission of application form beyond this date will not be entertained by the Board.

2. Fees payable for the Examination are :

(a)	Examination fee including admit card, mark sheet and Certificate (for all candidates)	-	Rs 550.00
(b) (i)	Permission fee for Private and Unaffiliated school candidates, OR	-	Rs 200.00
(ii)	Permission fee for Provisionally affiliated school candidates	-	Rs.100.00

(c)	Late fee	-	Rs.500.00
(d)	Practical examination fee per subject	-	Rs.100.00
	(i) To be submitted to the Board	-	Rs. 30.00
	(ii) To be paid to the Centre	-	Rs. 70.00
(e)	Centre fee (to be paid to the Centre)	-	Rs.150.00
(f)	Compartmental fee (per subject)	-	Rs.250.00

3. **Following candidates shall be eligible to appear in the HSLC Examination, 2022 :**

- (a) Regular candidates: Candidates sent up by affiliated/permitted High Schools who have fulfilled the conditions laid down in section 10 of the MBSE Examination Bye-Laws, 2008.
- (b) Private Candidates:
- (i) Failed candidates of HSLC Examination, 2018 onwards on production of their mark sheets issued by the Board.
 - (ii) Teachers serving in any educational institutions affiliated to the MBSE. Teacher candidates should submit their application forms to the Board along with a certificate issued by the Head of institution in which they are serving duly countersigned by the concerned DEO/SDEO.
 - (iii) Women/Physically handicapped students on producing reasonable evidence of having difficulty to attend normal institutions as per Board's rules.
 - (iv) Detenu candidates and candidates from Defence services on furnishing a certificate from the concerned officer as per Board's rules.
 - (v) The candidates from High Schools not affiliated to the Board whose permission to open school is not granted by the School Education Department, Govt. of Mizoram.
- (c) Students who have already passed the HSLC or equivalent examination, desirous of improving their performance, subject to Board's rules. Improvement of performance is not allowed for those who are already pursuing higher studies.

4. Applications without Registration Number shall be rejected.

5. A candidate may offer as Major Indian Language (MIL) any one of the following : Mizo, Hindi, Nepali, Bengali, Manipuri, Alternative English.

6. **Private candidates who are willing to retain their previous practical marks should submit an attested photo-copy of their mark sheet to the Examiner on the day of the practical examination. The Examiner shall enter their marks in the mark slips along with the marks of the other candidates. The mark slips of all candidates including those candidates retaining their previous practical marks should be sent to the Board along with other documents like practical answer books, photo-copy of the mark sheets, etc.**

7. The marks obtained by the students in **Internal Assessment** (ALL SUBJECTS) and **Grades** awarded to students in Work Experience, Art Education, Physical and Health Education must be submitted by all the heads of institutions to their respective Centre Superintendents on the date fixed by the centre Superintendent without fail along with their names and examination Roll Numbers in a prescribed format.
Centre Superintendents are requested to submit these to the Board's office in hard and soft copy in a prescribed form without fail on a date which will be notified at a later date. Centre Superintendents should ensure that no internal mark and grade of any of their feeder schools under their jurisdiction is neglected. Submission of marks/grades beyond this date will not be entertained by the Board. **Further, the Board will not entertain any form of appeal for revision of internal marks/grades once submitted to the Board.**

8. A candidate who has failed in the examination in the first attempt shall be required to re-appear in all subjects at the subsequent annual examination of the Board as a private candidate but :
 - (a) shall have the option to appear for the practical examination in subjects involving practical's or retain the previous year's practical marks for three consecutive years.
 - (b) shall retain the previous year's internal marks for three consecutive years only.In case he/she fails to pass the examination in three consecutive years, he/she shall have to re-appear in all the subjects including practicals and internal assessments. Failure candidates who want to appear as regular candidate shall re-appear in all the subjects including practical's and internal assessments.

9. The candidates shall be allowed to take one additional subject as per Board's scheme of studies.

10. The list of candidates in soft copy (Excel format) with label stating the name of School must be submitted along with the application forms as per the proforma appended herewith in Appendix-I.

Cont....4/-

11. **As already notified vide circular 1 of 2018 No.N.12019/2018-MBSE(HS)/43 Dated 11th July 2018, the particulars of candidates supplied by the schools in soft-copy will be directly transferred to computerized examinations system. Correctness of candidates data is of highest importance as data will be used for :**
- (a) making requisite quantity of material available for holding examinations
 - (b) generating Admit Cards with correct details of the candidates
 - (c) compiling and declaring of results
 - (d) issuing marksheet, Certificate and Migration Certificate to the candidates
 - (e) uploading result on Boards website, Digilocker etc.

It is desired from the schools that particulars of candidates should be 100% correct.

As such, all Heads of Institutions are advised to strictly ensure that the lists of particulars of candidates submitted by the school is complete and correct in all aspects.


12. **All Heads of Institutions should ensure that particulars of candidates in soft-copy is 100% correct with the hard-copy.**
13. **Principal/Headmaster/Headmistress should ensure that the date of birth, name & father's/mother's name of the candidate written in the application form is exactly the same as recorded in the birth certificate, Baptismal/Dedication Certificate of the candidate.**

Sd/-
LALTHANGBIKA
Secretary
Mizoram Board of School Education

Memo No.N.12019/1/2018-MBSE(HS)/___ Dated Aizawl, the 17th September 2021

Copy to :

1. The Secretary to the Govt. of Mizoram, School Education Department Aizawl for information.
2. The Director of School Education, Govt. of Mizoram, Aizawl.
3. All concerned District Education Officers, under Govt. of Mizoram for information and they are requested to issue application and other related forms to all High Schools within their respective Districts.
4. The Regional Officer, MBSE, Lunglei. He is informed to receive forms and fees from High schools within Lunglei, Lawngtlai and Siaha Districts and submit to the Board's office.
5. All Heads of Institutions of High Schools, Mizoram for information and necessary action.
6. System Administrator, MBSE for uploading to the official website.
7. The Editor, _____ Newspaper/Magazine, with a request to publish as a news item for public service please.
8. Notice Board.
9. Guard file.


(LALRINMAWIA RALTE)
Controller of Examinations
Mizoram Board of School Education

INSTRUCTION FOR DATA ENTRY OF THE STUDENTS, HSLC EXAMINATION, 2022

MICROSOFT EXCEL ah chauh chhut tur a ni a, Word leh Pagemaker hman loh tur a ni.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Name	Sex	Cat	F name	M name	Add	Ph No.	Pin	Date	Month	Year	CCD	SCD	R/P	Blind	Phy_ Hc	MIL	Addl	Regn	Regn Yr

A hnuai a mi ang hian School Data chhut loh tur a ni : (Use **CAPITAL** letter when applicable)


- (1) **NAME** - Name of candidate
* Name, FName, Mname-ah hian a hma lamah space dah loh tur, hming a sei deuh pawhin tlar khatah chhut phei vek tur **'Wrap text'** hman loh tur.
- (2) **SEX** - Enter M for Male and F for female (Capital letter vek hman tur a ni.)
- (3) **CAT** - Category (ST,SC,GN,OB only)
- (4) **FNAME** - Father's Name
- (5) **MNAME** - Mother's Name
- (6) **ADD** - Address (Application form a mi nen a inang a chhut tur)
- (7) **PH NO.** - Landline No./Mobile No.
- (8) **PIN** - Pin code.
- (9) **DATE** - Date of birth (Pianni)
- (10) **MONTH** - Month of birth (Pian thla)
- (11) **YEAR** - Year of birth (Pian Kum)
*Date, Month leh Year format hi thlak loh tur, a awmsa ah chhut tawp tur.
- (12) **CCD** - Centre Code (e.g. AZL-01, LLI-03,SHA-04)
- (13) **SCD** - School Code (1, 7, 32 etc.)
- (14) **R/P** - Regular/Private (Use R for Regular and P for Private)
- (15) **BLIND** - If blind enter 'Y' else leave it blank.
- (16) **PHY_HC** - If Physically Handicapped enter 'Y' else leave it blank .
- (17) **MIL** - MIL Subject Code ('0' emaw 'O' emaw dah loh tur , 005 a nih pawhin 5 chiah chhut tur i.e 5 for Mz, 7 for B, 9 for Hn, 11 for Mn, 12 for N, 21 for Ae and 14 for Cs)
- (18) **ADDL** - Additional Subject Code ('0' emaw 'O' emaw dah loh tur , 014 a nih pawhin 14 chiah chhut tur i.e .14 for Cs, 15 for Hs, 16 for IIT etc.)
- (19) **REGN.** - Registration No.
- (20) **REGNYR**- Registration Year


Save the file name by Centre Code and School Name (e.g. AZL-01 _Govt.Mizo HS, etc)

Save the file and copy to pendrive or CD and submit to MBSE alongwith the application form.

**HSLC EXAM, 2022 FORM FILL UP CHUNGCHANGA
HRIATTUR PAWIMAWHTE**

1. Exam Form hi **candidate ngeiin a fill up tur** a ni a, midangin fill up sak awih a ni lo.
2. Candidate-te form fill up hi **Head of Institution**-in a endik hnuah particulars/information zawng zawng a dik ngei a ni tih lantir nan a countersign tur a ni.
3. Birth Certificate/ Baptisma Certificate nena inmil thlapin **Date of Birth, Hming, Pa hming leh Nu hming** te ziah vek tur a ni a, **Head of Institution**-in a enfiah ngei ngei tur a ni. Passport size photo an thil tel chu anmahni ngei a ni tih **Head of Institution**-in a endik bawk tur a ni.
4. ST/SC/GEN/OBC tih hi statistic lak nan a pawimawh em avangin naupangten a dik tak an ziak ngei a ni tih **Head of Institution**-in a check tur a ni.
5. **Census** hnuhnung berah Mizoramah Other Backward Class (OBC) an awm loh avangin exam form-a community status category-ah hian **Other Backward Classes (OBC)** nia inngai an awm a nih chuan an nihna tichiangtu **Certificate an thil tel ngei tur a ni a**, chutiang thil tel lo chu pawm a ni lovang.
6. Candidate-te Aadhaar Number ziah vek tur a ni a. Eng emaw bik avanga Aadhaar number neilo an lo awm a nih chuan fill-up loh mai tur a ni e.
7. Repeater (Private/Improvement) zawng zawngten **application form sl.no.15** hi kim takin an fill up vek tur a ni a. Practical mark an hmuh zat pawh an ziak ngei ngei tur a ni. **Head of Institution**-in a endik vek tur a ni. Marksheet attested photo-copy an theh lut tel ngei ngei tur a ni.
8. Candidate-te particulars chu **Excel file**-ah chhut dan tur "Instruction" Appendix-II-a pek ang thlapin uluk takin Computer-ah chhut luh tur a ni a. Exam form thehluh rualin **CD/Pen Drive-in hun tiam chungin theh luh ngei tur a ni**.
9. Application form chu hmeichhia zawng alphabetical order-a rem hmasak tur a ni a, chumi zawhah mipa zawng alphabetical order bawk a rem leh tur a ni.
10. Exam Form hi midang thawn emaw Dak-ah emaw thawn phal a nilo. Mi rintlak tih sual a awm pawha buaipui thei ngei turin MBSE office ah thehluh tur a ni.
11. **Candidate-te particular (name/father's name/etc)soft-copy-a thehluhte chu rollsheet leh admit card atan rin nghal tawh tur a nih avangin School ten dik lo awm lo a theh luh tur a ni e.**


(LALRINMAWIA RALTE)
Controller of Examinations

 Mizoram Board of School Education

MIZORAM BOARD OF SCHOOL EDUCATION
AIZAWL-796012

STATEMENT OF PAYMENT OF EXAMINATION FEES FOR HSLC/DIET EXAMINATION 20____

Name of School : _____ Affiliated/Provisional Affiliated/Non-Affiliated : _____

Address : _____ Phone No. : _____

Govt./ Deficit/Adhoc/Private : _____

Name of Centre: _____ Centre No.: _____

Candidate	Female	Male	Total	Exam Fee @ Rs.550/-	Compartmental fee @ Rs 250/-	Permission Fee (Private/ Unaffiliated) @ Rs.200/-	Permission Fee (Provisional Affiliated) @ Rs.100/-	Late Fee @ Rs.500/-	No. of Candidates Science (Practical)	No. of candidates (H.Sc/IIT)	Total No. of Practical Papers	Practical Fee @ Rs. 30	Total
Regular													
Private													
Compartmental													
Grand Total													

N.B. He Form hi uluk taka siam a, **copy hnih (2)** thehluk tur a ni.

Signature of Principal/Headmaster/Headmistress
with official Seal