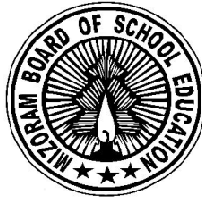


MIZORAM BOARD OF SCHOOL EDUCATION
AIZAWL - 796012

INFORMATION BOOKLET
As on 01.04.2020

*(in compliance with clause (b) of sub-section (1)
of section 4 of the RTI Act, 2005)*



Published by MBSE, Aizawl

**MIZORAM BOARD OF SCHOOL EDUCATION
AIZAWL - 796012**

In compliance with clause(b) of sub-section (1) of Section 4 of the Right to Information Act,2005 the Mizoram Board of School Education, Aizawl hereby publish this Information Booklet for the convenience of the general public on this day the 1.5. 2020

Introduction :

The Mizoram Board of School Education was established as an autonomous statutory body constituted under the Mizoram Board of School Education Act, 1975. The Mizoram Board of School Education started functioning with effect from the 23rd December, 1976. Prior to the inception of the Mizoram Board, the academic and examination jurisdiction of the Board of Secondary Education of Assam extended over Mizoram and the HSLC examinations at the end of Class - X in Mizoram used to be conducted by the Assam Board. The responsibility of conducting the HSLC examination entirely rests with MBSE with the promulgation of Mizoram Board of School Education Act, 1975. The HSSLC examination at the end of Class - XII also came within the ambit of MBSE since 1996 under the Mizoram Board of School Education (Amendment) Act, 1996.

1. With reference to Section -4(1)(b)(i)of the RTI Act,2005

1.1. Organisational Set Up

The Board has a Controlling Authority which links it to the Government of Mizoram. The Controlling Authority of the Board is either the Secretary to the Government of Mizoram, Education Department or any other such person empowered by the Government through notification.

The Board is governed by a Governing Body which consists

of 15 members; the Chairman and the Secretary of the Board are the Chairman and the member Secretary of the Governing Board. The Governing Board has 8 Functional Committees to assist the Board as provided under section 21 of the Act in carrying out its statutory duties and responsibilities.

1.2 Some of the prominent Powers & Duties of the Board (section 11 of MBSE Act, 1975)

1. to prescribe courses of instruction for High Schools, Higher Secondary Schools, DIET and to conduct and supervise examinations based on such courses
2. to register students and issue them Registration Cards
3. to publish the results of its examinations
4. to issue pass Certificates, Provisional & Migration Certificates
5. to prescribe, prepare, publish and select text books and supplementary books (Secondary & Higher Secondary Schools)
6. to lay down conditions for affiliation of schools (Secondary & Higher Secondary Schools & DIET)
7. to affiliate HS, HSS and DIET
8. to organize workshops, seminars and provide in-service Teacher Training Courses
9. to conduct any other examinations entrusted by the Government.

1.3 Structure of the Board :

The Chairman is a whole time officer appointed on contract service by the Government on terms and conditions agreed to between the person selected and the Government. The duty of the Chairman is to see that the provisions of the MBSE Act, Rules and Regulations made thereunder are faithfully observed and he is vested with all powers necessary for the purpose.

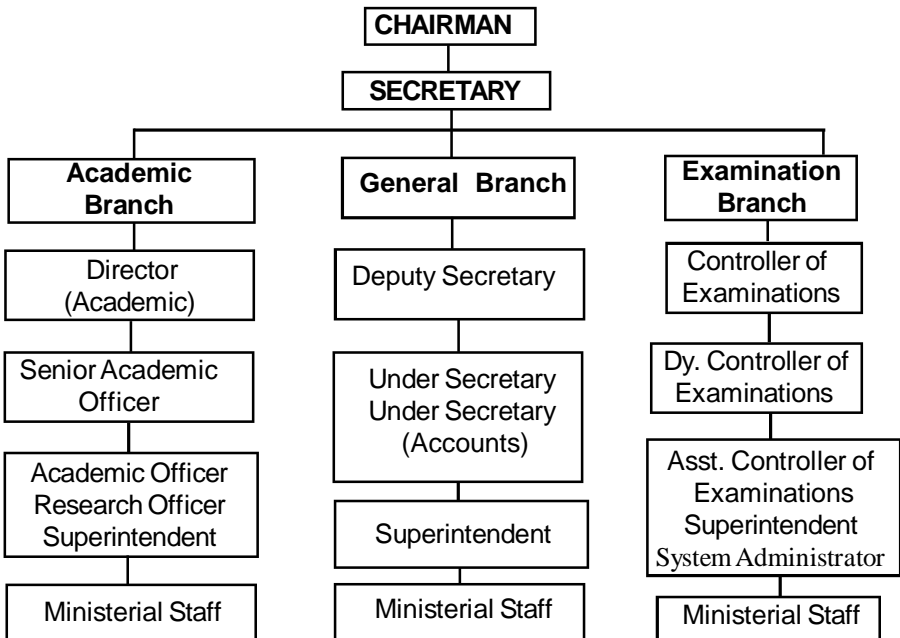
The Secretary is the Chief Administrative Officer responsible for carrying out all the programmes and policies of the Board. He is assisted by three Branch Heads namely - the Director (Academic), the Controller of Examinations and the Deputy Secretary.

Structurally, the Board is divided into three main branches - General Establishment Branch, Examination Branch and Academic Branch.

General Establishment Branch :

The Deputy Secretary is the head of the General Establishment Branch. He is responsible for matters relating to administration, properties, etc. He is assisted by two officers viz. the Under Secretary and Superintendent along with other subordinate staff. There is also a separate section viz. Accounts section, under the General Establishment Branch. This is headed by the Under Secretary(Accounts) and other subordinate staff.

ADMINOGRAPH



The MBSE occupies its own building at Chaltlang, Ruam Veng just alongside the road that links Ramhlun Road and Chaltlang Road. The total number of employees working in the MBSE as on 1.4.2020 is 62 (23 Officers, 6 Assistants, 9 UDCs, 2 LDCs, 5 Drivers, 1 Despatch Rider and 16 IV Grades).

Examination Branch :

The Controller of Examinations (CE) is the head of the Examination Branch and is responsible for all matters concerning examinations and administration of examinations. The CE is assisted by five officers of the branch viz. a Deputy Controller of Examinations, two Assistant Controller of Examinations and two Superintendents alongwith other subordinate staff.

Academic Branch :

The Director (Academic) is the head of the Academic Branch. He is assisted by 7 officers of the branch viz., one Sr.A.O, one Research Officer, four Academic Officers and one Superintendent alongwith other subordinate staff.

1.4 Decentralisation :

In order to execute its functions more effectively, a Regional Office at Lunglei has been set up on 07.12.2007 to be more responsive to the affiliated schools of the three Southern far-flung districts of the State viz. Lunglei, Lawngtlai and Saiha and Hnahthial districts. Matters pertaining to day-to day administration, liaison with schools, pre and post-examination arrangements are dealt with by this Regional Office.

1.5 Jurisdiction :

The jurisdiction of Mizoram Board of School Education is limited within the State boundary of Mizoram. At present, the Board has **470 High Schools, 96 Higher Secondary Schools** and **8 DIETs** affiliated to it.

2. With Reference to Section - 4(1)(b)(ii) of the RTI Act, 2005 Powers and Duties of its Officers and employees.

Powers and Duties of the Chairman

- (a) The Chairman of the MBSE shall have power to convene meetings of the Board and shall call meetings at any time after due notice or on a requisition signed by not less than one third of the members of the Board
- (b) If any emergency arises out of the administrative business of the Board which, in the opinion of the Chairman, requires that immediate action should be taken he may do so as he deems necessary but he shall report his action to the Controlling Authority immediately and to the Board at its next meeting.
- (c) The Chairman shall exercise such other powers as may be prescribed by regulations.

Powers and Duties of the Secretary :

- (1) The Secretary shall -
- (i) subject to the control of the Board, be the Chief Administrative Officer of the Board,
 - (ii) subject to the control of the Chairman, be responsible for seeing that the order of the Board are carried out;
 - (iii) be empowered to enter in to all contracts for and on behalf of the Board
- (2) The Secretary shall be responsible for seeing that all moneys of the Board are expended for the purpose for which they are granted or allotted.
- (3) The Secretary shall prepare the annual statements of accounts and budget estimates
- (4) The Secretary shall exercise such other powers as may be prescribed by Regulations.
- (5) The Secretary shall be responsible for keeping the minutes of the Board Meeting.

- (6) The Secretary shall be entitled to be present and to speak at any meeting of the Board, but shall not be entitled to vote thereat.

Powers and duties of other officers :

Other officers shall have such powers and duties as may be prescribed by regulations or Other officers shall have powers and duties as assigned to them from time to time by the superior authority.

3. With Reference to Section - 4(1)(b)(iii)&(iv) of the RTI Act,2005 -

All major decisions were made in the Board through decisions taken by Governing Body and Functional Committees of the Board.

4. With Reference to Section - 4(1)(b)(v) of the RTI Act,2005

All Employees in the discharge of their functions adhere to all MBSE Rules and Regulations approved by the Government of Mizoram.

5. With Reference to Section - 4(1)(b)(vi) of the RTI Act,2005

The MBSE maintains and abides by the Acts and Regulations of the Board. Besides this, the Board also follows the Examination Bye Laws, 2008, duly approved by the Governing Body in the management of Examinations conducted by it .

6. With Reference to Section - 4(1)(b)(vii) of the RTI Act,2005

It is not applicable for the MBSE.

7. With Reference to Section - 4(1)(b)(viii) of the RTI Act,2005

In pursuance of the MBSE Act, the following Authorities/ Committees exist :-

- (1) MBSE Governing Body

- (2) Functional Committees as under :-
- (a) the Finance Committee
 - (b) the Examination Committee
 - (c) the Affiliation Committee
 - (d) the Syllabus Committee
 - (e) the Appeal Committee
 - (f) the Selection Committee (Group A & B)
 - (g) the Selection Committee (Group C & D)
 - (h) Building Committee
 - (i) Such other Committees or Sub-Committees as it may deem necessary for the proper execution of its business.

8. With Reference to Section - 4(1)(b)(ix)and(x) of the RTI Act,2005

Lists of Officers and Staff of the MBSE with Contact No.& Monthly Remunerations as on 01.05.2020is as under :-

Sl. No.	Name, Designation & Home Address	Phone No.	Monthly Wages
1	F. Lianhmingthanga Chairman Electric Veng	9436144212 (M) 0389-2328828(R) 0389-2390993 (O)	₹ 78,475
2	Lalthangbika Secretary Salem Veng	9436142733 0389-2390992 (O)	₹ 1,71,945
3	Sarah Lalengzami Pachuu Controller of Examinations Venghlui	9436141267 (M) 0389-2348060 (R)	₹ 1,21,025
4	David Lallawmkima Fanai, Director (Academic) Khatla South	on deputation	

5	Lalawmpuii, Deputy Secretary Tlangnuam	9774001183 (M) 0389-2347841(O)	` 1,25,075
6	C. Lalbiakngura, Under Secretary (Accounts) Ramhlun North	9436361170 (M) 0389-2348228(O)	` 1,13,900
7	Lalrinmawia Ralte, Dy. Controller of Examinations Luangmual	9856307748 (M) 0389-2390994(O)	` 95,900
8	R. Lalthlamuana, Regional Officer, Lunglei	774149119 (M) 0389-2341065(O)	` 95,900
9	C. Lalzarzovi, Under Secretary Mission Vengthlang	9436196143 (M) 0389-2345503(O)	` 1,10,650
10	C. Laldinpuia, Sr. Academic Officer Chhinga Veng	9862538989 (M) 0389-2310918 (R) 0389-2347503(O)	` 1,04,525
11	Hmingthansiamia, Superintendent Mission Veng	9862304135 (M)	` 94,900
12	Rangkhuma, ACE - I Ramthar Veng	9862374100 (M)	` 97,650
13	T. Lalrinzami, Academic Officer Luangmual	9856149465(M) 9862086510 (M)	` 80,025
14	Lalramsanga, Asst. Controller - II of Examinations Zemabawk	8974973707 (M)	` 80,025
15	Michael Lalrinmawia, Academic Officer Kulikawn	9862361889 (M)	` 77,775

16	Zachhungi, Superintendent Bungkawn Veng	9862968865 (M)	` 92,275
17	F. Ricky Lalremruatpuia Regional Officer	0372-2325507 7005405955 (M)	` 79,675
18	Jonathan Lalrinmawia Academic Officer	7005460722	` 77,775
19	Lalremsiama Ralte, System Administrator Chaltlang	9436361606 (M) 0389-2395180 (R)	` 89,650
20	Jean Lalzarliani, Superintendent Chaltlang Dingdi Veng	962331304 (M)	` 82,675
21	Lalthachuangi, Research Officer Zemabawk	9774395212 (M)	` 88,400
22	Zarzoliani, PS to Chairman Tlangnuam	9436143883 (M) 0389-2390993 (O)	` 89,650
23	R. Liandawla, Superintendent Republic Veng	9436199937(M) 612330833 (M)	` 84,650
24	Laltanpuui, Assistant Tlangnuam	9436197362 (M)	` 79,995
25	Lalhruaitluangi Assistant Mission Vengthlang	8413895384 (M)	` 56,075
26	Zonunsangi, Assistant Tuikual South	9862656838 (M)	` 79,225
27	Laldinpuui, Assistant Ramhlun Vengthar	9436361317 (M)	` 72,325
28	Chingzamawii, Assistant Tuikual South	9774701431 (M)	` 70,325
29	Vanlalnunmawia, Assistant Chanmari	9436156785 (M)	` 66,450

30	Laltanpuii, UDC Chaltlang Muallveng	9862362759 (M)	` 60,450
31	R. Hmingthanzami, UDC Dawrpui	9436158371 (M) 0389-2321374 (R)	` 65,825
32	Lalremliana, UDC Laipuitlang	8014224545 (M)	` 63,950
33	Lalringliana, UDC Ramhlun Venglai	8729919362 (M)	` 60,450
34	V. Lalmawipuii, UDC Laipuitlang	9862304155 (M)	` 58,825
35	Lalnuntluanga, UDC Zotlang, Aizawl	7629971817 (M)	` 46,950
36	Lalhmingmawia, UDC Chanmari	9862368617 (M)	` 48,325
37	C. Vanlalruata, UDC Chaltlang Muallveng	9862372293 (M)	` 46,950
38	R. Vanlalremruata, UDC Mission Veng	9612191614 (M)	` 46,950
39	Lalnunpari, LDC Lunglei	9862890233 (M)	` 37,925
40	Laltlanmawia, LDC Bethlehem Veng	9856527772(M)	` 430,75
41	Lalthasiana, Driver Ramhlun Sports Complex	9402125571 (M)	` 74,450
42	Vanlalawma, Driver Nursery Veng	8974588627 (M)	` 74,450
43	Zosangzuala, Driver Electric Veng	9862087661 (M)	` 72,325
44	Lalremchhunga, Driver Zemabawk M/S Veng	9436158377 (M)	` 72,325
45	Lalmuankima, Driver Ramhlun 'N'	7008584155M)	` 44,385
46	Lalthianghlina, Despatch Rider Aizawl Venglai	9615345012 (M)	` 39,760

47	Hualdinga, Peon Model Veng	9612121181 (M)	` 54,010
48	R. Lalnunmawia, Peon Ramthar Veng	9862541562 (M)	` 54,010
49	Lalhmachhuani, Peon Chaltlang	9612763767 (M)	` 49,260
50	Lalzuiliana, Peon ITI Veng	862076039 (M)	` 47,960
50	Lalrochhungi, Peon Ramhlun Sports Complex	9862751181 (M)	` 41,010
52	Kailash Thapa, Chowkidar MBSE Quarters, Chaltlang	9612160714 (M)	` 42,135
53	Lalfakawma, Peon Edenthar	9612393204 (M)	` 36,860
54	R. Lalthansiami, Peon Chaltlang	9862667654 (M)	` 37,760
55	Zairemi, Sweeper Bawngkawn	96123102943 (M)	` 36,760
56	Zothanpuii, Peon Chaltlang	9612121203 (M)	` 36,760
57	P.C. Laldinliana, Peon Regional Office, Lunglei	9612608796 (M)	` 30,160
58	Lalhmachhuani, Sweeper Republic Veng	9612021420 (M)	` 28,760
59	K. Lallianmawia, Peon Chhinga Veng	9612568461 (M)	` 25,760
60	T. Lalremruata, Peon Sihphir	9741404128 (M)	` 24,510
61	Thangmawii PP to Chairman		` 25,760
62	Sainuntluangi PP to Secretary		` 25,760

9. With reference to Section - 4(1)(b)(xi) of the RTI Act,2005

The Budget allocated to Mizoram Board of School Education during the 2019 - 2020 are as follows :

The Board, being an autonomous body, does not have a separate budget head under the Govt. of Mizoram. However, it receives financial assistance from the State Government for salary and non-salary expenditures through the School Education Department in the form of Grants-in-aid, Budget grants provided during 2019-2020 is as under :-

GIA General	ˆ 797.15 lakh
GIA General (Non Salary)	ˆ 98.79 lakh
Grand Total	ˆ 895.94 lakh

The Head of Account is -

2202	- Gen. Education
80	- General
108	- Examination
01	- MBSE (Non Plan)
31	- GIA (Salary)
32	- GIA(Non Salary)

10. With reference to Section - 4(1)(b)(xiv) of the RTI Act,2005

Details regarding Acts and other relevant details are uploaded/ available in the Department Official Website viz. www.mbse.edu.in.

11. With reference to Section - 4(1)(b)(xv) of the RTI Act,2005

The following facilities are made available by the MBSE for obtaining information by the public :-

- a) Official Website. (www.mbse.edu.in)
- b) RTI application.
- c) Library for reading purpose only during the office hours.

12. With reference to Section 4 (1)(b)(xvi) of the RTI Act,2005

The name, designation and other particulars of the State

Public Information Officer is : (as on 1.4.2020)

Mrs. Lalawmpuii

Deputy Secretary - cum - SPIO

Mizoram Board of School Education

Telephone No. (0389) 2347841 Mobile - 9774001183