

**MIZORAM BOARD OF SCHOOL EDUCATION**  
**AIZAWL – 796012**

No. N.12019/1/2018/MBSE/HS/149  
Dated Aizawl, the 7<sup>th</sup> January, 2022

**NOTICE**

It is hereby notified for the information of all concerned that all Heads of Institutions (High School) are to submit IES marks to their respective Examination Centres for onward submission by Centre Superintendent to the MBSE, **in soft copy only** as per the details given below :

- Statement of marks II (CT-3, CT-4, 2<sup>nd</sup> Term)
- Statement of marks Final Term
- The students performance Records (Single subject)
- The students performance Records (All subjects)
- Assignment records for second term

**Last date for submission to MBSE office by Centre Superintendents : 18<sup>th</sup> February, 2022**

**Note –**

- (1) The soft copy shall be exported from the IES Software in CSV/Excel File from the rdmb3.xls file. **(Only 2019 version must be used by all schools)**
- (2) Schools within Aizawl, Champhai, Kolasib, Serchhip, Mamit, Saitual & Khawzawl district shall submit the data to the Examination Branch, MBSE Office, Aizawl
- (3) Schools within Lunglei, Siaha , Lawngtlai & Hnahthial districts shall submit the data to the Regional Office, MBSE, Lunglei.
- (4) Data once submitted shall be treated as final and changes/corrections will not be entertained afterwards.
- (5) As first terminal examination was cancelled due to COVID-19 Pandemic, negative sign (—) must be entered against the first terminal marks.


This may be treated as **TOP PRIORITY**.

Sd/- SARAH LALENGZAMI PACHUAU  
Secretary  
Mizoram Board of School Education

Memo No. N.12019/1/2018/MBSE/HS/149 (A) Dated Aizawl, the 7<sup>th</sup> January, 2022

**Copy to :**

1. The Secretary to the Govt. of Mizoram, School Education Department, Aizawl,
2. The Director of School Education, Govt. of Mizoram, Aizawl for information.
3. All District Education Officers, Govt. of Mizoram for information.
4. The Regional Officer, MBSE Regional Office, Lunglei.
5. All Headmasters/Principals of High Schools in Mizoram, for information and necessary actions.
6. System Administrator, MBSE for uploading to the official website.
7. Notice Board/ Guard File – II.

  
(LALRINMAWIA RALTE)  
Controller of Examinations  
pp Mizoram Board of School Education

**MIZORAM BOARD OF SCHOOL EDUCATION**  
**AIZAWL – 796012**

No. R.11022/2/2020-MBSE(HSS)/4  
Dated Aizawl, the 7<sup>th</sup> January, 2022

**NOTICE**

It is hereby notified for the information of all concerned that all Heads of Institutions (Higher Secondary Schools) are to submit IES marks to their respective Examination Centres for onward submission by Centre Superintendents to the MBSE in **soft copy only** as per the details given below:

- Statement of marks I (1<sup>st</sup> Term)
- Statement of marks II (2<sup>nd</sup> Term)
- Statement of marks Final Term
- The students performance Records (Single subject)
- The students performance Records (All subjects)
- Assignment records for Second term

**Last date for submission to MBSE Office by Centre Superintendents: 18<sup>th</sup> February, 2022**

**Note –**

- (1) The soft copy shall be exported from the IES Software in CSV/Excel File from the rdmb3.xls file. **(Only 2019 version must be used by all schools)**
- (2) Schools within Aizawl, Champhai, Kolasib, Serchhip, Mamit, Saitual & Khawzawl district shall submit the data to the Examination Branch, MBSE Office, Aizawl
- (3) Schools within Lunglei, Siaha, Lawngtlai & Hnahthial districts shall submit the data to Regional Office, MBSE, Lunglei.
- (4) Data once submitted shall be treated as final and changes/corrections will not be entertained afterwards.
- (5) As first terminal examination was cancelled due to COVID-19 Pandemic, the total marks attained out of four class tests shall be entered as first terminal marks in the IES software.

This may be treated as **TOP PRIORITY**.


Sd/- SARAH LALENGZAMI PACHUAU  
Secretary  
*Mizoram Board of School Education*

Memo No. R.11022/2/2020-MBSE(HSS)/4 (A)

Dated Aizawl, the 7<sup>th</sup> January, 2022

**Copy to :**

1. The Secretary to the Govt. of Mizoram, School Education Department, Aizawl, Mizoram and Controlling Authority of MBSE for information.
2. The Director of School Education, Govt. of Mizoram, Aizawl for information.
3. All District Education Officers, Govt. of Mizoram for information.
4. The Regional Officer, MBSE Regional Office, Lunglei.
5. All Principals of Higher Secondary Schools in Mizoram, for information and necessary actions.
6. System Administrator, MBSE for uploading to the official website.
7. Notice Board/ Guard File – II.

  
(LALRINMAWIA RALTE)  
Controller of Examinations

*Mizoram Board of School Education*